

CIBSE ASHRAE Group

Draft Minutes of AGM held online at 12pm GMT, March 16th 2016

Present:

Tim Dwyer (Chair CIBSE ASHRAE Group)
Ewen Rose (Vice chair CIBSE ASHRAE Group)

David Arnold
Emeka Efe Osaji
Richard Rooley
Robert Mugisha
Stephen Gill
Geoff Leventhall
Ken Goodman
Samir Traboulsi
William Holley

1.0 Apologies

Jos Brownlie

2.0 Minutes of last meeting and matters arising

Agreed as a correct record

Ken Goodman - will hold event in Ireland

Richard Rooley - Ken previously held a joint meetings in Ireland and hopes that that these can be repeated

Stephen Gill - announced June 14th - CIBSE West Midlands/ASHRAE/IoR - event

Ewen reported on 20th Anniversary Graduate of Year - and announced that three sponsors were confirmed for the 2016 event: Andrews Water Heaters; Ruskin Air Management; and Waterloo Air Products (with one more hoped for).

The event is also supported by the CIBSE Patrons; CIBSE Young Engineers' Network; and the Manly Trust.

Richard Rooley reported on ASHRAE Research that was being undertaken to determine how they can develop themselves globally. ASHRAE employed MCI and a report is awaited to see how ASHRAE will interact with Europe. The report is expected by June 2016.

He also noted that there was activity to develop a Strategic Plan for the Region at Large

3.0 Annual Report

See cibseashrae.org for copy

Tim reported that the group now has more than 17,000 members.

4.0 New Committee Members

To confirm the requests to join the committee

Muayyad Abdelhadi - Saudi Arabia

*Jos Brownlie - UK

*Emeka Efe Osaji - UK

*Stephen Gill - UK

*Ken Goodman - Ireland

T Junaid - Saudi Arabia
Hyojin Kim - USA
Farhan Mehboob - Pakistan
*Robert Mugisha - Uganda
* = indicates new committee members

ACTION: Chair to contact those others above (who were not on the call and had not made recent contact) to ascertain whether they were enthusiastic and able to join the committee as corresponding members

5.0 Election of Officers

*Chairman - Tim Dwyer
*Vice Chairman – Stephen Gill
*Secretary/Communications Officer – Ewen Rose
Student Activities – Ryan Rodrigues and/or Emilia Targonska (Chairman delegated action to appoint)
Research Officer – Richard Rooley
Historic Officer – David Arnold
*Minimum need

6.0 Confirmation of Liaison Members

David Arnold :- ASHRAE
Richard Rooley :- ASHRAE
Nyree Hughes :- CIBSE HQ
Institute of Refrigeration :- To be appointed/advised by IoR
Josh Eckett:- Young Engineers Network
Ken Goodman :- ASHRAE Sub-Region
Tim Dwyer :- IMechE CBSD

The 'leadership' team of Tim, Steve and Ewen were given executive authority to make ad hoc appointments to the committee without the need to refer this to a vote.

7.0 Confirmation of Group Activities

Including
Virtual meetings
Graduate Prize 2016 and Annual ASHRAE Presidents address – Thursday October 13th 2016
Monthly discussion meetings including locations

ACTION - next year publish records of numbers of attendances at each event
ACTION - It was also agreed that email addresses of those attending AGM would be made available to all members of the committee to facilitate follow up actions.

Emeka - supports the idea of continuing virtual events that are available to a global audience

Ewen - keen that we should encourage regional activity (ie events held outside London)

Richard - Important that we work with local regions (eg local CIBSE Region)

Samir - CIBSE ASHRAE Group in Lebanon - pleased to welcome a meeting in the Lebanon

Richard - 3 kindred societies in Germany - potential activity with REHVA and others with local CIBSE ASHRAE Group rep William Holley

Supplementary information (post meeting) on draft group events/programme for 2016/17 (all dates indicative):

Wednesday September 14th – event tbc

Thursday October 13th - Grad of Year

Wednesday November 9th – Indoor Air Quality meeting supported by the BESA (with IAQA speaker from the US)?? To be organised by Ewen as both physical and virtual meeting

Wednesday December 14th - event tbc

Wednesday January 11th 2017 - event tbc

Wednesday February 8th - event tbc

Wednesday March 8th - event tbc

Thursday April 6th & Friday 7th CIBSE ASHRAE Technical Symposium 2017, Loughborough

Wednesday May 10th/Thursday May 11th (Joint with FM?)

8.0 AOB

40th anniversary of formal CIBSE ASHRAE liaison – celebrations in London 12th October 2016

Minutes prepared by Tim Dwyer and Ewen Rose

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tim@timdwyer.com

ewenrose@btinternet.com